## **Specification Sign Stiffeners and Accessories**

# **Procurement Specific Instructions to Bidders**

IFB 61000578266

CONTRACT SCOPE/OVERVIEW: This Invitation for Bid (IFB) 61000578266, (identified here and in the other documents as the "Contract") will cover the requirements of the Commonwealth of Pennsylvania Department of Transportation (Department), for Sign Stiffeners and Accessories for the short term. Estimates are for Immediate Need. Delivery of all items is required FOB Destination within 60 calendar days of receipt of the purchase order for this one-time need purchaser order. Extensions of delivery time are available at the Department's discretion for documented supply chain issues, upon submission of acceptable documentation to the Department and the Department's acceptance of such documentation.

#### **BIDDING INFORMATION:**

**Bidders must enter bid pricing into the <u>PA Supplier Portal</u>.** Enter bids in the PA Supplier Portal on the Items tab. See the **Electronic Bidding Procedures** instructions attachment in the bid package for help entering bid prices or visit the <u>Supplier Service Center</u> web page under the "Bidding (IFB, eMarketplace)" heading.

There are three items to bid on as listed below. Bidders are to price each item using the base unit of measure listed in the following table. For example, the base unit of measure "Each" designates a single item and not a box. Packaging requirements are listed in the final column in the following table. Please ensure bids are for a single item and not a box or a bundle.

#### **Worker Protection and Investment Provision:**

Pursuant to Executive Order 2021-06, Worker Protection and Investment (October 21, 2021), the Commonwealth is responsible for ensuring that every Pennsylvania worker has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the Commonwealth must certify that they are in compliance with all applicable Pennsylvania state labor and workforce safety laws. Such certification shall be made through the Worker Protection and Investment Certification Form (BOP-2201) and submitted with the bid, proposal or quote.

Materia Numbe	Description	Estimated 1 Year Quantity	Bid Price	*Base Unit Of Measure	Total Bid Price	Packaging Requirements
144329	Sign Stiffener, 1.47" High, 20' Length	750		Each	\$0.00	Packaged 10 Per Bundle
144333	Plates,Butting,3 Holes	400		Each	\$0.00	Complete units to be packaged 50 Per Box
144338	Post Clip,Stainless Steel,w/Hardware	1,200		Each	\$0.00	Complete units to be packaged 50 Per Box
144332	POP RIVETS.1000/BOX (Option 1) Allov	4.0		Вох	\$0.00	To be packaged 1000 each per box

### **Bid Package Contents:**

Procurement Specific Instructions to Bidders (this document)

Attachment A-General Conditions and Instructions to Bidders

Attachment B-Terms and Conditions

Attachment C-GSPUR-89 Reciprocal Limitations Act Requirements

Attachment D-Specification Sign Stiffeners and Accessories

Attachment E-Specification Banding and Accessories

Attachment F-GSPUR-95 Bidding Preference Recycled Postconsumer Material

Attachment G-Electronic Bidding Procedures

Attachment H-Attaching Bid Documents Instructions

Attachment I-Worker Protection and investment Certification Form

The following documents are to be completed and attached with your bid in the <u>PA Supplier</u> <u>Portal</u>. See the <u>Attaching Bid Documents Instructions</u> Attachment H in the bid package for help attaching bids or visit the <u>Supplier Service Center</u> web page under the "Bidding (IFB, eMarketplace)" heading. These attachments are in addition to any other requirements to submit documentation within the bid specifications. Bids may be rejected for failure to return required documents:

- 1. Attachment C-Reciprocal Limitations Act Requirements GSPUR-89
- 2. Attachment I-Worker Protection and investment Certification Form

Optional Attachment - the following attachment is optional to return with your bid:

• Bidding Attachment F-GSPUR-95 Bidding Preference Recycled Postconsumer Material

<u>SAMPLES</u>: Bidders are to submit samples **only** upon the request of the Department. Any bidder requested to submit samples must do so within ten (10) business days after notification from the Department to furnish the material. Failure to submit samples in accordance with the specification by close of business (COB) on the 10<sup>th</sup> business day may result in the rejection of the bid. Upon request, Bidders are required to submit samples to the following location: Department of Transportation, Sign Distribution Center, 21<sup>st</sup> and Herr Streets, Harrisburg, PA 17103.

All quantities are estimated.

#### **MATERIAL SPECIFICATIONS:** Materials shall conform to:

- Attachment C-Specification Sign Stiffeners and Accessories dated 01/07/2016
- Attachment D-Specification Banding and Accessories dated 08/30/1995
- Steel Products Procurement Act "B" applies (see Terms and Conditions)

<u>**DELIVERY**</u>: All orders shall be delivered FOB Destination within 60 calendar days of receipt of the purchase order. Deliveries are to be made to the following location unless otherwise indicated on the purchase order:

Department of Transportation, Sign Distribution Center, 21st and Herr Streets, Harrisburg, PA17103

NOTE: All Products bid must be Bulletin 15 Approved:

https://www.google.com/search?q=bulletin +15&rlz=1C1GCEA enUS920US920&oq=&aqs=chrome.2.35i39i362l8.32840500j0j15&sour ceid=chrome&ie=UTF-8